

Subject	Approval to Negotiate an Agreement for Modeling Support Services for the Action Plan Update
Summary of Issues	Staff seeks Authority authorization to negotiate an agreement with the selected consultant(s) for Travel Demand Computer Modeling Support Services for the Action Plan Update. Proposals for RFQ 07-01 were received on June 13 th .
Recommendations	That the Authority authorize staff to negotiate consultant agreements with both Dowling Associates, Inc., and DKS Associates, to jointly undertake the action plan modeling effort under two separate agreements, and to authorize issuance of Notice to Proceed to each consultant.
Financial Implications	Computer modeling support for the Action Plans is budgeted at \$200,000 for the current CTP cycle.
Options	N/A
Attachments	N/A
Changes from Committee	

Background

The Action Plans for Routes of Regional Significance were established under Measure C’s Growth Management Program in response to the Measure C requirement that the RTPCs and the Authority jointly establish traffic service standards and determine the appropriate measures and programs for mitigating regional traffic impacts.

The Authority has developed and maintains a travel demand forecasting computer model that is consistent with MTC’s model, and that is used to evaluate the traffic impacts of new development projects, land use alternatives, and proposed transportation infrastructure. The Countywide Model will be applied to evaluate the Action Plan updates that are currently underway. Dowling Associates, Inc. is currently under contract with the Authority to provide ongoing modeling support and maintenance of the computer model. In accordance with the adopted work program for the CTP Update, the Action Plan modeling portion of the work is to be undertaken through a separate consultant retention process.

A Request for Qualifications (RFQ) 07-01 was released on May 16th for ongoing modeling support for the Action Plan updates. Proposals were due on June 13th. Three proposals were received, with each firm meriting an interview. A consultant selection committee convened on July 2nd to interview the firms and select a consultant. One firm (LSA Associates) backed out of the interview process at the last minute, noting a lack of available resources as the primary reason. The selection committee was very impressed with the remaining two firms – DKS Associates and Dowling Associates, Inc. – both of whom have participated in various aspects of the Action Plan process and have significant experience with the Authority’s Countywide Travel Demand Model.

Staff proposes to share the five sub-regions' Action Plan Update modeling support among the two qualified firms.

Staff seeks authorization to negotiate Action Plan modeling support agreements with the two qualified firms, and to issue "notice to proceed" so that work can get underway during the contract negotiation phase. Approval of the proposed agreements will appear in the Authority's September 19, 2007 agenda.