

# WCCTAC

West Contra Costa Transportation Advisory Committee

Mr. Robert McCleary  
Executive Director  
Contra Costa Transportation Authority  
3478 Buskirk Avenue, Suite 100  
Pleasant Hill, CA 94523

March 6, 2008

Dear Mr. McCleary:

At the February 29, 2008 meeting, the WCCTAC Board took the following actions that may be of interest to the Authority:

- Presented a Certificate of Commendation to outgoing Board member Maria Alegria from the City of Pinole.
- Approved the consent calendar including the following items: the minutes from the January 22, 2008 and January 25, 2008 meetings; employee staff reports; TFCA/Measure C/CMAQ projects and authorized the Chair to sign the Cooperative Agreement in approximately June 2008; and received an update on the consultant RFP process for the forecast of STMP revenues and authorized the Chair to sign the Consulting Services Agreement with the top-ranked candidate.
- Received an update on the Trade Corridor Improvement Fund from Carolyn Clevenger of MTC and an update on the Truck Parking and Feasibility and Location Study from Beth Walukas of the Alameda County Congestion Management Agency.
- Reviewed and discussed the Preliminary Draft West County Action Plan Update. Authorized the release of the draft for review. Comments on the draft Action Plan will be discussed at the TAC and Board in April.
- Accepted the FY 06-07 Financial Statements/Audit, the Memorandum on Internal Control Structure, and the mid-year budget adjustments.
- Approved requests for STMP funding for the 2008 summer youth internship program and the Bay Trail Gap Closure engineering, environmental and geotechnical studies for the section between Pinole Shores and Bayfront Park in Pinole.
- Discussed the proposed AC Transit fare increase and authorized the Executive Director to send the letter that was included in the packet; requested staff to schedule the WCCTAC Board sub-committee to further discuss this issue.

**The next WCCTAC Board meeting will be on March 28, 2008 at 7:30 am.** If you have any questions, please call Lisa Hammon, Executive Director, at 510.215.3044.

Sincerely,

  
Sharon J. Brown, Chair

cc: WCCTAC Board (agenda packet mailing)  
Danice Rosenbohm, CCTA  
Barbara Neustadter, TRANSPAC  
John Cunningham, TRANSPLAN  
Andy Dillard, SWAT

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