



MEMORANDUM

Date: February 21, 2018

To: Contra Costa City Managers, County Administrator, Planning Directors,
and Other Staff Participants (detailed listing attached)

From: Martin R. Engelmann, Deputy Executive Director, Planning 

RE: Transmittal of the Measure J Calendar Years (CYs) 2016 & 2017 Growth Management Program (GMP) Compliance Checklist for Allocation of Fiscal Years (FYs) 2017-18 and 2018-19 Local Street Maintenance and Improvement (LSM) Funds

The Contra Costa Transportation Authority recently approved the release of the Measure J Growth Management Program (GMP) Compliance Checklist covering Calendar Years (CYs) 2016 & 2017. In order to be eligible for receipt of Local Street Maintenance and Improvement (LSM) Funds for Fiscal Years (FYs) 2017-18 and 2018-19, your jurisdiction will need to complete, and your Council or Board will need to approve the Checklist, which may be submitted any time between now and June 30, 2019.

The Checklist and instructions are available on our website at <http://www.ccta.net/resources/detail/8/1>. The Checklist may be completed by hand or electronically. Your Council/Board should approve the completed Checklist and a signed or certified original should be transmitted to the Authority office for processing.

Jurisdictions found in compliance for CYs 2016 & 2017 will receive LSM funds for FY 2017-18 in accordance with the attached table. Approximately \$15.3 million is available; however, the exact allocation will be determined at the end of the fiscal year. Funds will be available for allocation beginning in August 2018.

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The second annual allocation (FY 2018-19 "off-year" funds) will occur automatically on the one-year anniversary of the FY 2017-18 payment date.

We look forward to receiving your completed Growth Management Compliance Checklist. The attached list of recipients to this memorandum indicates who received this notification. Should you have any questions, please contact me at (925) 256-4729 (mre@ccta.net), or Matt Kelly at (925) 256-4730 (mkelly@ccta.net).

*Attachments: Measure J GMP Checklist Introduction
Measure J GMP Checklist Instructions
Draft FY 2017-18 Measure J LSM Budget Tables
GMP Checklist Distribution List
CYs 2016 & 2017 Measure J GMP Checklist*